

- 1. How many Release of Information Requests do you get per month?
  - Average Number of pages per request?
  - How many are for SSA Disability?
  - How many are for Attorneys?
  - How many are for Continuing Care?

  - How many are for Healthcare Insurance Companies?
  - How many are for Property and Casualty Insurance Companies?
  - Are there any other categories? \_\_\_\_\_
- 2. Which EMR software do you use? \_\_\_\_\_
  - Do all of the Doctors use the same EMR software?
- 3. Do you have any special ROI fee arrangements with any Requestors?
  - Healthcare Insurance Providers?
  - Copy Service Companies?
- 4. How many ROI content collection points are there?
  - Onsite
    - 1. Paper Files
    - 2. Microfilm
    - 3. Electronic Medical Records.
  - Offsite
    - 1. Box Storage company
    - 2. Provider managed facility
    - 3. Medical imaging repository
      - 1. CAT
      - 2. X-ray
      - 3. Ultrasound
- 5. Do you have log/record of all ROI fulfillment activity?
- 6. Do you have existing databases we can use?
  - Master Patient Index (patient database)
  - o ROI Requestor name/address file